

## Acknowledgement Transformative Quantum Technologies (TQT) - Quantum Quest Seed Fund (QSSF)

The QSSF Principal Investigator (PI), \_\_\_\_\_, has been given delegated signing authority by the TQT PI, David Cory, for QSSF research work order titled \_\_\_\_\_.

The QSSF project is funded by the Canada First Research Excellence Fund (CFREF), as such the QSSF PI is responsible for establishing procedures and controls to ensure that all activities for this project comply with the provisions of the [CFREF Administration Guide](#), [Tri-Agency Agreement on the Administration of Agency Grants and Awards by Research Institutions \(2015-03-30\)](#), [2016 Tri-Agency Financial Administration Guide](#) and with the provisions of the Funding Agreement (Agreement) between CFREF and the University of Waterloo (relevant excerpts from agreement included below).

This includes, for example, the following:

- “all individuals [...] involved in carrying out the Award [...] will have read and have agreed to respect all the policies of the Agencies that are relevant to the activities supported, including the [Tri-Agency Framework: Responsible Conduct of Research](#).”
- “In all professional publications, presentations, conference materials or other communications, we ask you to identify and acknowledge the Fund contribution to the initiative. Please use the following wording for the acknowledgment:

**“This research was undertaken thanks in part to funding from the Canada First Research Excellence Fund.”**

When members of research and administration teams of funded initiatives are invited to speak publicly, we also ask you to ensure the official event documentation (e.g., program, scenario, pamphlets, advertisements, etc.) identifies and acknowledges the Fund’s contribution to Fund-sponsored activities. When giving a speech or presentation, we ask that you mention the Fund’s contribution [..].” See [Public Communication Guidelines for Institutions](#) for more information.

- The Grantee and Eligible Partners will expend the funds in accordance with the provisions and expense eligibility requirements of the CFREF Administration Guide as it may be amended during the term of this Agreement.
- The QSSF project funding does not replace or displace the funding that is available through Tri-Agency’s regular programming.

In addition, the QQSF PI is expected to adhere to the following requirements:

- 1) Provide electronic copies of all papers, IP, talks and theses that acknowledge CFREF support to the TQT Program Office via email at [tqt@uwaterloo.ca](mailto:tqt@uwaterloo.ca). Where appropriate these should be accompanied with a paragraph description and representative figure to enable research translation to a broader audience including non-scientists.
- 2) Submit bi-annual progress reports to the TQT Program Office via email at [tqt@uwaterloo.ca](mailto:tqt@uwaterloo.ca) by April 15<sup>th</sup> and November 15<sup>th</sup> of each year, which cover the periods from October to March and April to September respectively. The reports shall be completed using the TQT prescribed reporting forms, to be provided. The forms will cover all information related to the QQSF Project to ensure accuracy and completeness of the indicators included in the Performance Monitoring Plan as required under the CFREF TQT program. These include, but are not limited to, milestones, outputs and impacts that relate to the following: research (e.g., # HQP); receipt of follow-on external funding; industry engagement; increased knowledge (e.g., papers, patents, workshops); women engaged in career and training opportunities; commercial applications of quantum technologies; and other activities.
- 3) Adhere to the [Tri-Agency Open Access Policy on Publications](#). To support compliance, we request that you utilize the [UW Space Copyright Review and Deposit Service](#).
- 4) Contribute to CFREF TQT reviews: Science, Impact and Financial, as required.
- 5) Be diligent regarding Intellectual Property management.
- 6) Participate in all required training (safety, workplace, equity, IP and entrepreneurship) along with researchers and staff involved in the QQSF Project.
- 7) Equity and diversity are explicit goals of the program and must be sought and reported on.
- 8) Any and all approved small equipment acquisitions funded through the CFREF TQT program shall be shared, labeled and inventory controlled. Publications that are based on the use of this infrastructure are to include the appropriate acknowledgement as per above.

## Acknowledgement

I have read and agree to the above requirements.

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Name of QQSF PI

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Signature

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Date

**Approved By:**

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David Cory, Principal Investigator, Transformative Quantum Technologies